

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of January 6, 2009

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, John Augustine, Debbie Wilson, Carol Kavaliauskas, Mike Komandt and Courtney Sanders. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Patrick and seconded by Lucinda to waive the reading of the December 16, 2008 regular meeting minutes and to approve the same. (Resolution No. 09-01) Motion carried unanimously.

Re-organization

Lucinda made a motion, seconded by Patrick, to appoint Kevin O'Reilly as the Parkman Township Board of Trustees Chair for 2009. (Resolution No. 09-02) Motion carried unanimously.

Patrick moved, seconded by Kevin, to appoint Lucinda Sharp-Gates as the Vice-Chair of the Parkman Township Board of Trustees for 2009. (Resolution No. 09-03) Motion carried unanimously.

Kevin moved, seconded by Lucinda, to re-appoint Dale Komandt as the Cemetery Sexton and Tom Evers as the Assistant Cemetery Sexton. (Resolution No. 09-04) Motion carried unanimously.

A motion was made by Lucinda and seconded by Patrick to follow the same holiday schedule as set by the Geauga County Engineer for the Parkman Township Road Department. (Resolution No. 09-05) Motion carried unanimously.

Patrick made a motion, seconded by Lucinda, to follow the guidelines for public meetings per ORC 121.22 as amended and enacted on Resolution No. 187, dated December 17, 1985. (Resolution No. 09-06) Motion carried unanimously.

Lucinda made a motion to pay the Parkman Township Fire Chief an annual salary of \$5000.00, to be paid equally on a quarterly basis, in 2009. Patrick seconded the motion. (Resolution No. 09-07) Motion carried unanimously.

A motion was made by Lucinda and seconded by Patrick to pay the Parkman Township EMT Advisor an annual salary of \$750.00. (Resolution No. 09-08) Motion carried unanimously.

Patrick moved, seconded by Lucinda, to re-appoint John Hasman as the Parkman Township Zoning Inspector. (Resolution No. 09-09) Motion carried unanimously.

A motion was made by Lucinda and seconded by Patrick to pay the Zoning Inspector a monthly salary of \$275.00 plus \$20.00/month for mileage reimbursement. (Resolution No. 09-10) Motion carried unanimously.

Patrick made a motion, seconded by Lucinda, to pay the Zoning Commission Board members and alternates and the Zoning Board of Appeals members and alternates by zoning meetings attended at \$20.00/meeting. (Resolution No. 09-11) Motion carried unanimously.

Lucinda moved, seconded by Patrick, to pay the Zoning Secretary on a quarterly basis at \$11.00/hour. (Resolution No. 09-12) Motion carried unanimously.

Parkman Township's policy is to mirror the Internal Revenue Service mileage allowance presently in effect. Patrick made a motion, seconded by Lucinda, to reimburse out of Township business at the IRS rate. The new IRS rate for business miles beginning January 1, 2009 is 55 cents (\$.55) per mile. (Resolution No. 09-13) Motion carried unanimously.

A motion was made by Lucinda and seconded by Patrick to pay the Parkman Township Board of Trustees by the method of salary in 2009. (Resolution No. 09-14) Motion carried unanimously.

Patrick moved, seconded by Lucinda, to re-enact the brine resolution of May 15, 1985 for brine application on Parkman Township roads and designate Northeast Oilfield Services and BDB Energy as brine haulers. (Resolution No. 09-15) Motion carried unanimously.

Public Discussion

John Augustine presented a zoning referendum petition for the rear "flag" lots amendment recently approved by the Board of Trustees. The petition accompanied by a zoning map included 95 signatures requesting the Board of Township Trustees to submit the flag lots amendment of the zoning resolution to the electors of Parkman Township for approval or rejection at a special election to be held on the day of the primary or general election, pursuant to section 519.12 of the Revised Code. Patrick made a motion to accept the zoning referendum as submitted and to certify it to the Board of Elections. Lucinda seconded the motion. (Resolution No. 09-16) Motion carried unanimously. Lucinda will file the zoning referendum petition on behalf of the Board of Trustees at the Geauga County Board of Elections.

Departmental Reports

- Fiscal Officer

1. Appropriation Transfers – The Fiscal Officer presented an appropriation transfer for approval. Patrick moved, seconded by Lucinda, to authorize the following appropriation transfer:

2031-330-599-0000 to 2031-330-190-0000 - \$2000.00

(Resolution No. 09-17) Motion carried unanimously.

- Fire

1. EMS Appointment – Mike Komandt reported that Andrea Villers has completed her training requirements as an EMT and requested her appointment on the Parkman Township Volunteer Fire Department. Lucinda moved, seconded by Patrick, to appoint Andrea Villers to the

Parkman Township Volunteer Fire Department as an EMT. (Resolution No. 09-18) Motion carried unanimously.

2. Self Containing Breathing Apparatus – Mike informed the Trustees that the Parkman Township Fire Department has donated their old self containing breathing apparatus to the Adena Volunteer Fire Department in Jefferson County.
3. Fire/EMS Calls – Mike reported that the Parkman Township Volunteer Fire Department had 464 fire and EMS calls in 2008.
4. Resignation – Mike Komandt presented a letter from Alan Wilson announcing his resignation on the Parkman Fire Department and Association. The Trustees thanked Alan Wilson for his 29 years of service to the community on the fire department. Regretfully, Lucinda moved, seconded by Patrick, to accept Alan Wilson's resignation on the Parkman Township Volunteer Fire Department. (Resolution No. 09-19) Motion carried unanimously.

Old Business

- Parks & Recreation Committee – Patrick reported on the activities of the Parks & Recreation Committee. The Committee is scheduling a Design Day on Saturday, January 17th at 12:00 Noon at the Parkman Community House. This event is required per the KoolAid/Kaboom grant agreement. The committee will be asking for community involvement and input in the design of the new play area equipment at Overlook Park. A Valentine's Day Dance has also been scheduled on Saturday, February 14th as a fundraiser to raise funds for the matching grant.
- Overlook Park - Tom Evers mentioned he was advised that Parkman resident, John Leslein may sell his property located behind Overlook Park. A discussion was held regarding the purchase of this property to extend Overlook Park. Carol Kavaliauskas and the Board held a discussion on the maintenance of the facilities at the Park.
- Tavern Road (Burton Road) Vacation – Kevin reported on the status of the vacation of Tavern Road (Burton Road). The Board had previously adopted a resolution to abandon a portion of the road located on the James property. Kevin explained that the Geauga County Engineer is suggesting the Board of Trustees take action to vacate the entire strip from Main Market Road (Route 422) to Tavern Road (Route 168). The Board discussed this issue and agreed to start the process to vacate the strip as suggested, since there is no know intention of improving this section of Burton Road and no improvement has been made to this section of Burton Road for at least 21 years. Kevin will contact the County Engineer's office to survey the section of Burton Road to be vacated. It will be necessary for the Trustees to talk to John Szabo regarding his property located at 18290 Tavern Road to assure it will not be landlocked due to this action. Kevin will ask the County Commissioners to delay taking action on the resolution sent to abandon a portion of the road located on the James property due to this development.

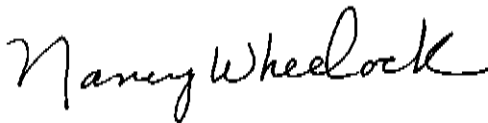
Approval of Bills and Wages

A motion was made by Lucinda and seconded by Patrick to pay the wages and bills from warrant #16255 through warrant #16278. (Resolution No. 09-20) Motion carried unanimously.

Adjournment

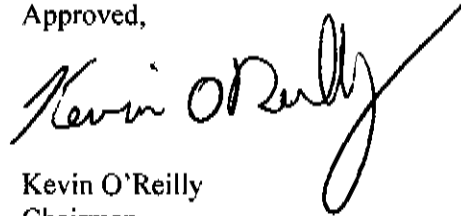
A motion was made by Lucinda and seconded by Patrick to adjourn the meeting at 9:08 p.m. (Resolution No. 09-21) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chairman